## Gemeindeverwaltung Allschwil



Sicherheit – Einwohnerdienste – Steuern Einwohnerdienste

## **Registration in Allschwil**

Have you moved to Allschwil? We would like to welcome you to our commune. Please note that you must register by law at the residents' registration office (Einwohnerkontrolle) no later than 14 days of taking up residence. To register in our municipality, we need the following documents from you or for each person to be registered:

	Arrival from canton BL	Arrival from outside canton BL	Arrival from abroad
Swiss nationals	<ul> <li>Current civil status document</li> <li>Passport or ID card</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> </ul> Possible in English online: www.eumzug.swiss	<ul> <li>Current civil status document</li> <li>Passport or ID card</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> <li>Possible in English online:</li> <li>www.eumzug.swiss</li> </ul>	<ul> <li>Current civil status document</li> <li>Passport or ID card</li> <li>Rental agreement</li> </ul>
Foreign nationals (EU and Norway, Iceland, Liechtenstein)	<ul> <li>Current civil status document</li> <li>Foreign national identity card</li> <li>Passport or ID card</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> <li>Possible in English online:</li> <li>www.eumzug.swiss</li> </ul>	<ul> <li>Current civil status document</li> <li>Foreign national identity card</li> <li>Passport or ID card</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> <li>Possible in English online:</li> <li>www.eumzug.swiss</li> </ul>	<ul> <li>Current civil status document</li> <li>Passport or ID card</li> <li>Rental agreement</li> <li>Employment agreement</li> </ul> Registration only possible at the Counter
Foreign nationals (non- EU/EFTA)	<ul> <li>Current civil status document</li> <li>Foreign national identity card</li> <li>Passport</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> </ul> Possible in English online: www.eumzug.swiss	<ul> <li>Current civil status document</li> <li>Foreign national identity card</li> <li>Passport</li> <li>Confirmation of departure from previous commune of residence</li> <li>Rental agreement</li> <li>Proof of health insurance</li> <li>Registration only possible at the Counter</li> </ul>	<ul> <li>Current civil status document</li> <li>Passport</li> <li>Rental agreement</li> <li>Authorisation for visa issue</li> <li>Employment agreement</li> <li><i>Registration only possible at the Counter</i></li> </ul>

 Civil status documents include the family register, birth certificate, certificate of origin, marriage certificate, divorce decree with certificate of legal force, etc. Important: The parents' names must be noted

• In the case of subletting, written confirmation from the property management/owner is required.

- When registering underage children, a declaration of consent from the other parent must be brought along.
- When moving to Switzerland from abroad, proof of Swiss health insurance or exemption from compulsory health insurance in Switzerland must be provided within 90 days of moving to Switzerland.
- Changes of residence / relocations within Allschwil must also be reported to us within two weeks of the event. We recommend to do it online at <u>www.eumzug.swiss</u>